



This flowchart outlines for Parish Priests and Parish workers the process of reporting concerns regarding abuse and neglect of a child.

FLOWCHART: REPORTING CHILD WELL-BEING CONCERNS

Our Archdiocesan protocol states that all Parish Priests and Parish workers are obliged to report significant child well-being concerns. Workers should follow the steps below if they suspect a child is at risk of, or has been subject to, physical or sexual abuse, neglect or psychological harm.

IF YOU SUSPECT:
Physical abuse
Sexual abuse
by an adult towards a child,
young person or vulnerable person

Step 1
Parish workers:
to report to the Parish Priest
and/or Manager of IPSS
unless there is an emergency and
then report directly to the Police on 000

Step 2
Parish Priest:
to report to and/or liaise with Manager of IPSS
*The Manager of IPSS will provide assistance
reporting to DCJ / CYPS and/or other agencies*

Step 3
Manager of IPSS:
to provide advice and support to Parish Priest
and Parish workers regarding process

IF YOU SUSPECT:
Neglect
Psychological harm
by an adult towards a child,
young person or vulnerable person

Step 1
Parish workers:
to report to the Parish Priest
and/or Manager of IPSS

Step 2
Parish Priest:
to report to and/or liaise with Manager of IPSS
*The Manager of IPSS will provide assistance
reporting to DCJ / CYPS and/or other agencies*

Step 3
Manager of IPSS:
to provide advice and support to Parish Priest
and Parish workers regarding process

CONTACT NUMBERS FOR REPORTING CONCERNS

NSW and ACT Police	NSW	ACT	IPSS (Institute for Professional Standards and Safeguards)	Vicar General Archdiocese of Canberra Goulburn
Emergency 000	Department of Communities and Justice (DCJ)	Child and Youth Protection Services (CYPS) Child Concern	Maria Hicks 02 6239 9806	Fr Tony Percy 02 6239 9801
Assistance line 131 444	Child Protection Helpline 132 111	Report Line 1300 556 729 1300 556 728 <i>(mandated reporters)</i>		

**EMERGENCY CONTACT NUMBER for the
PARISH PRIEST**

**EMERGENCY CONTACT NUMBER for the
PARISH SAFEGUARDING OFFICER**

For further information please refer to the Catholic Archdiocese of Canberra and Goulburn
Protocol: Reportable crimes and the Police.

Anyone can report a crime to the NSW Police or Australian Federal Police.